

**CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES**  
**Department of Human Resources**  
**400 Stewart Avenue**  
**Las Vegas, Nevada**  
**CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.lasvegasnevada.gov>**

## **TELECONFERENCE AGENDA**

**DATE: MARCH 24, 2004**  
**TIME: 11:30 a.m.**

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

**\*NOTE: Minutes from this meeting will be included as part of the next regularly scheduled meeting on April 14, 2004.**

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS

A. ELIGIBLE LISTS TO BE CERTIFIED:

- 1) Customer Service Representative – Promotional
- 2) Customer Service Representative – Open
- 3) Deputy City Clerk I – Promotional
- 4) Deputy City Clerk I – Open
- 5) Economic Development Officer – Promotional
- 6) Economic Development Officer – Open
- 7) Electrician I – Promotional
- 8) Electrician I – Open
- 9) Engineering Project Manager – Promotional
- 10) Engineering Project Manager – Open
- 11) Office Specialist I – Promotional
- 12) Office Specialist I – Open
- 13) Planner I – Promotional
- 14) Planner I – Open
- 15) Secretary – Promotional
- 16) Secretary – Open
- 17) Senior Economic Development Officer – Promotional
- 18) Senior Economic Development Officer – Open
- 19) Senior Engineering Associate – Promotional
- 20) Senior Engineering Associate – Open
- 21) Senior Judicial Enforcement Officer – Promotional
- 22) Statistical Analyst I – Promotional
- 23) Statistical Analyst I – Open
- 24) Vehicle Services Worker – Promotional
- 25) Vehicle Services Worker – Open

B. CLASSIFICATION SPECIFICATIONS FOR APPROVAL:

- 1) Business Specialist I – New
- 2) Business Specialist II – New

IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED:

V. CITIZEN PARTICIPATION

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET. PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD. IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call **the DEPARTMENT DESIGNEE at 229-6315** and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of Nevada, 555 E. Washington  
Senior Citizen Center, 450 East Bonanza Road  
Clark County Government Center, 500 South Grand Central Parkway  
Court Clerk's Office Bulletin Board, City Hall Plaza  
City Hall Plaza, Special Outside Posting Bulletin Board  
City Hall 2nd Floor, Human Resources Posting Bulletin Board